

AGENDA

Administration & Rules Committee

**Jefferson County Courthouse
320 S. Main Street
Jefferson, WI 53549**

December 3, 2012

8:00 a.m. - Room 112

Committee Members

Paul Babcock – James Braugher – Rick Kuhlman - Jim Mode – John Molinaro, Chair

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meeting Law Requirements
4. Review of Agenda
5. Public Comment
6. Approval of November 28, 2012 Administration & Rules Committee meeting minutes
7. Communications
8. Discussion and possible action on hiring an outside consultant to assist in filling the County Administrator position
9. Discussion and possible action on forming a subcommittee for the interview and selection process in filling the County Administrator position
10. Tentative Future Meeting schedule and Agenda Items

December 20 th 2012	March 27 th , 2013
January 30 th , 2013	April 24 th , 2013
February 27 th , 2013	

All meetings in Room 112 at 8:30 a.m. unless noted.

11. Adjourn

The Committee may discuss and/or take action on any item specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.